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## Highlights from the Keystone Oaks Board of School Directors Meeting

**Meeting Information:** Business/Legislative Meeting, Tuesday, February 21, 2017. Board member Rob Brownlee was not in attendance.

[Click here to view the February 2017 “Highlighting Excellence” presentation](#), which showcases ways in which students and staff members are excelling inside the classroom and in the community.

The Board held an Executive Session prior to the meeting to discuss personnel and labor negotiations. An Executive Session was held after the meeting to discuss personnel matters.

### **BUSINESS/LEGISLATIVE MEETING**

#### **BOARD PRESIDENT’S REPORT**

The Board approved the Work Session Minutes of January 10, 2017 and the Business/Legislative Minutes of January 17, 2017. [The minutes are available online.](#)

#### **SUPERINTENDENT’S REPORT**

The Board approved the Second Reading of Policy No. 216: *Student Records* as well as Attachment No. 216-AR-1: *Release of Directory Information “Opt Out.”* The [policy](#) and [attachment](#) are available on the District’s website.

The Board approved the first reading of several policies:

- Policy No. 100: *Comprehensive Planning*
- Policy No. 101: *Mission and Vision Statement/Shared Values*
- Policy No. 102: *Academic Standards*
- Policy No. 106: *Guides for Planned Instruction*
- Policy No. 107: *Adoption of Planned Instruction*
- Policy No. 107.1: *Program of Studies*
- Policy No. 111: *Lesson Plans*
- Policy No. 115: *Career and Technical Education*
- Policy No. 240: *Homeless Students*

[These policies can be found at the end of the agenda for the February 21 Business/Legislative Meeting.](#)

The Board approved the removal of Policy No. 120: *Human Development Program*

The Board adopted the 2017-2018 school year calendar. The first day of school for students is Thursday, August 24, 2017. [The calendar can be found on the district’s website.](#)

The Board approved the following conference requests:

Dr. Keith Hartbauer Joshua Kirchner Michelle Lowers Jeff Sieg Kim Smykal	Professional Learning Communities Upper St. Clair School District Pittsburgh, PA July 19-21, 2017	\$4,041.12 Total
William Eibeck	PMEA All State Conference Erie Bayfront Convention Center Erie, PA   April 19-23, 2017	\$1,400.00
Kevin Gallagher	AP Computer Science Principles Institute South Fayette School District McDonald, PA   June 27-30, 2017	\$950

### **PUPIL PERSONNEL REPORT**

The Board approved the *Memorandum of Understanding* between the Keystone Oaks School District and Allegheny County Department of Human Services, Office of Children, Youth and Families (CYF) to establish procedures and agreed upon processes to ensure services to improve academic success for children and youth in foster care who are enrolled in the Keystone Oaks School District.

The Board also approved the *Transportation Plan* between the Keystone Oaks School District and the Allegheny County Department of Human Services, Office of Children, Youth and Families (CYF) to establish the most cost-effective method of transportation for students in foster care.

### **PERSONNEL REPORT**

The Board accepted the letter of retirement from Charmaine Masztak, effective June 29, 2017. Mrs. Masztak has worked for Keystone Oaks School District for 30 years and is the Administrative Assistant to the Superintendent, Assistant Board Secretary and Board Recording Secretary.

The Board accepted the letter of resignation from John Foster, Paraprofessional at Myrtle Elementary, effective February 17, 2017. The Board also accepted the letter of resignation from Karen Perdomo, Payroll Secretary, effective February 2, 2017.

The Board approved Suzanne Deemer and Michelle McSwigan as Curriculum Leaders for Science 6-12 for the 2016-2017 school year, with compensation of \$1,500 per teacher.

The Board approved the hiring of John Siget, Jr., Special Education Keystone Oaks High School, January 25, 2017 through June 9, 2017. The salary is \$43,500.00 (M, Level 16) to be prorated.

The Board approved Angela Carmosino, substitute teacher, district-wide, to participate in the *After School Tutoring Program* at a pay rate of \$27.83 per period, effective immediately.

The Board approved Ming Guo as a substitute custodian at a pay rate of \$10.50 per hour, effective February 13, 2017.

The Board approved Patricia Joseph and Robin Phillips as Food Service employees for the 2016-2017 school year at a wage of \$9 per hour.

The Board approved payments to the following individuals for the Keystone Oaks High School Musical:

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
William Eibeck	Orchestra Conductor	\$1,700.00
Shane Hallam	Director/Producer	\$4,000.00
Shane Hallam	Technical Director/ Lighting Design/Crew	\$3,500.00
Kirk Howe	Vocal Director	\$3,500.00
Heather Hruby	Paint	\$1,700.00
Jacob Jones	Set Construction	\$1,700.00
Jessica Morgovich	Set Design	\$1,100.00
Alivia Owen	Choreographer/ Acting Coach	\$3,500.00
Amanda Stefanowicz	Costume Design	\$1,700.00
Jay Weaver	Sound Design	\$1,100.00

The Board approved \$1,000 in compensation for Secondary Teacher Stipends for Class Sizes at 30 or Above for the first semester of the 2016-2017 school year.

The Board approved \$1,000 in compensation for Secondary Teacher Stipends for Teaching 7 out of 8 periods for the first semester of the 2016-2017 school year.

The Board approved \$2,000 in compensation for Secondary Teacher Stipends for Teaching More than One Course during the Same Period for the first semester of the 2016-2017 school year.

### **FINANCE REPORT**

The Board voted to approve the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of January 31, 2017 (Check No. 53061 - 53315)	\$796,111.99
B. Risk Management as of January 31, 2017 (None)	\$0.00
C. Food Service Fund as of January 31, 2017 (Check No. 9113 - 9116)	\$3,101.37
D. Athletics as of January 31, 2017 (None)	\$0.00
E. Capital Reserve as of January 31, 2017 (Check No. 1557 - 1562)	\$301,336.85
<b>TOTAL</b>	<b>\$1,100,550.21</b>

The Board approved the Parkway West General Operating and Jointure Budget for the 2017-2018 school year.

The Board approved the exoneration of the real estate tax collectors Shirley Torris (Castle Shannon), Harvey Liberman (Dormont) and the Borough of Green tree.

### **FACILITIES REPORT**

The Board tabled the item "Nira Consulting Engineers – To Provide Architectural Services."

The Board approved the renewal contract effective December 2016 through August 31, 2019 for the natural gas services provided by Direct Energy Business Marketing, LLC, at a cost of \$-0.274 per Dth basis.

## **ACTIVITIES & ATHLETICS REPORT**

The Board approved the following competition:

### **Odyssey of the Mind Competition**

Moon Area School District

Saturday, March 4, 2017

Sponsor – Jessica Dobson

Coaches – Amanda Burns, Brian Cicco, Andrew Deimel, Geoff Dobson, Beth Finucan, Joe Finucan, Renee Horner, Shannon McGee, Tara Stakich

Approximate number of students participating – 65

Approximate cost - \$54 per student

District funds requested - \$3,510.00

## **NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS**

The Board of School Directors February Work Session meeting will be held on Tuesday, March 14, 2017 beginning at 7 p.m. in the Board Room. [The final agenda will be posted on the website.](#)

Upcoming Committee Meetings (as of 2-22-2017):

- Policy Committee – Monday, February 27, 2017, 7 p.m., Board Room
- Communication Committee – Tuesday, February 28, 2017, 6 p.m., Board Room
- Education Committee – Tuesday, February 28, 2017, 6:30 p.m., Board Room
- Finance Committee – Tuesday, February 28, 2017, 7:30 p.m., Board Room